

# Nate Markquart

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## Experience

**Production Coordinator, AV** — Trailer Park Group Oct 2025 – Present

- Coordinate with supervising producers to monitor project timelines, prioritize workload, and ensure evolving deadlines are met.
- Manage client requests end-to-end across editorial, graphics, music, and voiceover — ensuring timely and accurate delivery.
- Lead the finishing department, maintaining organization, upholding quality standards, and owning final QC on all deliverables prior to client distribution.
- Schedule and manage bookings and payments for voiceover talent.
- Organize and distribute client-provided assets and feedback to appropriate internal teams.

**Notable Campaigns:** *The Mandalorian and Grogu (Disney)* | *The Actor Awards (Netflix)* | *The Testaments (Hulu)* | *Star Search (Netflix)* | *Deep Water (Magenta Light Studios)*

**Receptionist / Vault Assistant** — Trailer Park Group Mar 2025 – Oct 2025

- Managed front-of-house operations — rolling calls, greeting clients, and supporting executives, producers, editors, and staff.
- Managed production assets including physical drive intake and outflow from the company vault.

**Production Assistant** — Picture Head Aug 2024 – Mar 2025

- Maintained the office's physical media library across on-site and off-site vaults.
- Connected off-site producers and editors to on-site staff via Sohonet.

**Film Production & Development Intern** — Delirio Films Aug 2023 – Dec 2023

- Provided editorial support using Adobe Premiere on *Will & Harper*, a documentary feature.
- Completed script and article coverage for projects in consideration for feature film development.

## Education

**B.F.A. Broadcast Journalism & Documentary** — Chapman University 2020 – 2024

*Dodge College of Film and Media Arts* | *Minor in Entrepreneurship*

## Projects

- **The Deer Divide** — Documentary short. Director, writer, cinematographer. Award of Excellence, 2025 Catalina Film Festival. Screened at 9 festivals nationwide.
- **22** — Documentary short. Writer, director, cinematographer, and editor. Screened at 3 festivals nationwide.

## Skills

**Technical:** Adobe Premiere Pro, Avid Media Composer, Adobe Photoshop, Microsoft Office

**Interests:** Entertainment marketing, film and television, avid reader, Blu-ray collector, m